

National Women's Health Information Center

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www.4woman.gov
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Organization Number: _____

Federal ☐ Non-Federal ☐

Interview Date: _____

Interviewer: _____

(This area to be completed by NWHIC)

Organization Interview Form

The **National Women's Health Information Center (NWHIC)** is a free health information and Federal publication referral service that provides a gateway to women's health information from other government agencies, public and private organizations, and consumer and health care professional groups. We are sponsored by the Office on Women's Health, U.S. Department of Health and Human Services. If you would like your organization to be considered for addition to our health resource database and NWHIC web site, please read the selection criteria at: <http://www.4woman.gov/about/select-s.htm>. If you feel your organization meets the basic selection criteria, complete the following form and submit it with your request via fax or email.

Requested the following materials: (phone interview only)

☐ Mission Statement ☐ Organization brochure ☐ General Information Packet ☐ Mailing list entry

☐ Complimentary subscription to periodicals ☐ Copies of all publications ☐ Other _____

Name of Person Providing Information: _____ Title: _____

Name of Organization: _____

Parent Organization (largest to smallest entity): _____

Acronym (largest to smallest entity): _____

Mission Statement (from official printed materials or Web page):

Organization Leadership/Director: _____
(Full name with academic/professional titles)

Title of Position: _____

Mailing Address: _____

City, State, Zip _____

Main Organization Phone Number: () _____

Main Organization Fax Number: () _____

Toll-Free Phone Number: () _____ For What Services? _____

TDD Number: () _____

Organization Web Site (URL of Home Page) : _____

Organization E-mail (For public inquiries): _____

Public Information Contact: _____ Title: _____

Public Information Contact Phone Number: () _____

Publication Request Info: *Same as main organization name, address, telephone and fax?* ☐ yes ☐ no (list below)

Mailing Address: _____

City, State, Zip _____

Publication Request Phone Number: () _____

Publication Request Fax Number: () _____

Publication Services Available: Days: _____ Hours: _____

Preferred Method for Ordering Publications: (fax, email, Internet etc.) _____

Check all that apply to this organization:

☐ Will accept phone referrals to your organization by NWHIC?

☐ Will accept fax order from NWHIC for publications on behalf of private citizen (NWHIC 1-800 caller)?

☐ NWHIC may contact your organization for our caller?

☐ Produces Free Literature/Publications for public? Specify: _____

☐ Produces Newsletter Title _____ Frequency _____

☐ Produces Journal Title _____ Frequency _____

****Organizational Health Topics (Key Terms):** Use keywords like “birth defects, diabetes, women’s health, health education”, etc. that will help associate your organization during a topic search. For a list of NWHIC’s current health topics, see our A-Z search at: <http://www.4woman.gov/search/search.cfm>.

1)	2)	3)
4)	5)	6)
7)	8)	9)
10)	11)	12)

Audiences Served by your organization (Check all that apply):

☐ General Public ☐ Patients ☐ Health Educators ☐ Health Care Professionals ☐ Researchers

☐ Other _____

Other Organizational Information you would like NWHIC to know about:

National Women's Health Information Center
Summary of Selection Criteria
1999

A summary of NWHIC's selection criteria is listed below. You may download and view the complete version:

- as a Word document (51K – <http://www.4woman.gov/about/select-l.doc>), or
 - as a PDF document (31K – <http://www.4woman.gov/about/select-l.pdf>)
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- **NWHIC** is a gateway to selected consumer health and human services women's health information resources provided by U.S. government agencies and other organizations serving the public interest.
 - Publications and Organizations listed in **NWHIC** at a minimum should provide basic information on specific women's health topics. More detailed information is available from the primary information sources that **NWHIC** lists.
 - Organizations listed must be able to respond to information requests, whether via Internet or traditional means, from across the Nation.
 - Publications listed should be available to the public via the internet, and by ordering (via fax or email) by NWHIC on the behalf of our 1-800 callers. It is *preferred* that publications are available by both means.

Resources for **NWHIC** are selected primarily from:

- U.S. government agencies.
- National voluntary, nonprofit, and professional organizations serving the public interest.
- Universities, other educational institutions, and libraries.
- State and local government agencies offering information services beyond their geographic boundaries.
- Organizations partnering with government agencies to provide information to the public.

A limited number of commercially based organizations are included in **NWHIC**. These selected organizations generally provide free, consumer health information with minimal advertising with the exception of selected published materials. These sites should not promote the sale of products or lobbying efforts. Selected published materials from these commercial sites include:

- Online journals.
- News web sites.
- Large indexes of health and human services information provided free of charge as a public service by a commercial entity.
- Free information services not available from any government entity.

Please Note: **NWHIC** does not endorse any specific product or service. Final selection and approval of resources is at the discretion of the Office on Women's Health, U.S. Department of Health and Human Services.